

Submission Date: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

**ADAMSTOWN BOROUGH**  
Lancaster and Berks Counties, Pennsylvania

**ZONING AND CONSTRUCTION CODE PERMIT APPLICATION**

**LOCATION OF PROPOSED WORK OR IMPROVEMENT:**

Site Address: \_\_\_\_\_ Tax Parcel # \_\_\_\_\_

Owner: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address \_\_\_\_\_ E-Mail: \_\_\_\_\_

**TYPE OF WORK OR IMPROVEMENT (Check One)**

- New Building    Addition    Fence    Pool    Alteration    Repair    Demolition
- Relocation    Foundation Only    Change of Use    Plumbing    Mechanical    Electrical

Describe the proposed work:

\_\_\_\_\_  
\_\_\_\_\_

**ESTIMATED COST OF CONSTRUCTION** (reasonable fair market value) \$ \_\_\_\_\_

**DESCRIPTION OF BUILDING USE (Check One)**

RESIDENTIAL

- One-Family Dwelling (R-3)
- Two-Family Dwelling (R-3)
- Change In Use    YES    NO

If YES, indicate former: \_\_\_\_\_

NON-RESIDENTIAL

Specific Use: \_\_\_\_\_

Use Group: \_\_\_\_\_

Maximum Occupancy Load: \_\_\_\_\_

Maximum Live Load: \_\_\_\_\_

Does the work require an erosion and sedimentation control plan?    YES    NO

If yes, provide proof that the Lancaster County Conservation District has approved the erosion and sedimentation control plan.

Does the work require installation of a new driveway to access a public street?    YES    NO

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ADDRESS: \_\_\_\_\_

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**BUILDING/SITE CHARACTERISTICS**

Not applicable: \_\_\_\_\_

**Mechanical:** Indicate Type of Heating/Ventilating/Air Conditioning (i.e. electric, gas oil, etc.) \_\_\_\_\_

**Water Service:** (Check)  Private  Public (new construction – tapping permit required)

**Sewer Service:** (Check)  Private (Septic Permit # \_\_\_\_\_)  
 Public (new construction – tapping permit required)

**Does or will your building contain any of the following:**

Not applicable: \_\_\_\_\_

**Fireplace(s):** Number \_\_\_\_\_ Type of Fuel \_\_\_\_\_ Type Vent \_\_\_\_\_

**Elevator/Escalator/Lifts/Moving Walks** (Check)  YES  NO

**Sprinkler System:**  YES  NO

**Pressure Vessels:**  YES  NO

**Refrigeration Systems:**  YES  NO

**BUILDING DIMENSIONS**

Existing Building Area: \_\_\_\_\_ sq. ft. Number of Stories: \_\_\_\_\_

Proposed Building Area: \_\_\_\_\_ sq. ft. Height of Structure Above Grade: \_\_\_\_\_ ft.

Total Building Area: \_\_\_\_\_ sq. ft. Area of the Largest Floor: \_\_\_\_\_ sq. ft.

**FLOODPLAIN**

Is the site located within an identified flood hazard area? (Check One)  YES  NO

Will any portion of the flood hazard area be developed? (Check One)  YES  NO  N/A

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978) specifically *Section 60.3*

Lowest Floor Level: \_\_\_\_\_

**HISTORIC DISTRICT**

Is the site located within a Historic District established pursuant to Act 167?  YES  NO

If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

**I hereby authorize the designated Borough officials to enter on the property and to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Zoning Ordinance and/or Construction Code and to determine the accuracy of the statements contained herein.**

I am aware that I cannot commence excavation or construction until the Borough has issued a Zoning/Construction Code Permit. By signing this Application, I certify that all facts in the Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

I expressly acknowledge that the issuance of a Zoning/Construction Code Permit is based upon the facts stated and representations made in this Application. I expressly acknowledge that the Borough may revoke a Zoning/Construction Code Permit if the use and/or structure for which it has been issued violates any applicable

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Borough, County, State or Federal law or regulation. I also expressly acknowledge that the Borough may revoke a Zoning/Construction Code Permit if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

I acknowledge that the holder of a Zoning/Construction Code Permit is responsible to insure compliance with all applicable Borough Ordinances during and at completion of the work authorized by the Zoning/Construction Code Permit. I acknowledge that the Borough requires a final inspection be performed by the construction code official and that the Borough issue a certificate of occupancy before the structure which is authorized by this Zoning/Construction Code Permit may be occupied. It is my responsibility to insure that this inspection is scheduled and the certificate of occupancy obtained before the structure may be occupied. I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of occupancy under the Zoning/Construction Code, I will have committed a violation of the Construction Code and will be subject to the penalties and remedies in the Construction Code Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and reexecuted in order that it may be adequately inspected. If the Borough is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Borough for delinquent inspections.

Nothing contained in this Application shall be construed to relieve or limit the obligations of the Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to estop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance. I expressly acknowledge that permits and certificates of use and occupancy may be required under the Zoning Ordinance and it is my obligation to obtain all permits and approvals the Zoning Ordinance requires before the structure which is authorized by the Zoning/Construction Code Permit may be authorized.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

(FOR CODE ADMINISTRATOR USE ONLY)

**ADDITIONAL PERMITS/APPROVALS REQUIRED**

<input type="checkbox"/> SUBDIVISION OR LAND DEVELOPMENT PLAN	APPROVED _____
<input type="checkbox"/> STORM WATER MANAGEMENT PERMIT	APPROVED _____
<input type="checkbox"/> EROSION AND SEDIMENTATION CONTROL	APPROVED _____
<input type="checkbox"/> DRIVEWAY	APPROVED _____
<input type="checkbox"/> PENNDOT HIGHWAY OCCUPANCY	APPROVED _____
<input type="checkbox"/> DEP FLOODWAY OR FLOODPLAIN	APPROVED _____
<input type="checkbox"/> PUBLIC SEWER CONNECTION	APPROVED _____
<input type="checkbox"/> ON-LOT SEPTIC	APPROVED _____
<input type="checkbox"/> PUBLIC WATER CONNECTION	APPROVED _____
<input type="checkbox"/> ZONING	APPROVED _____
<input type="checkbox"/> OTHER _____	APPROVED _____

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**APPROVALS**

ZONING PERMIT DENIED: Date: \_\_\_\_\_ Date Returned: \_\_\_\_\_

ZONING PERMIT APPROVED: Date: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

ZONING OFFICER \_\_\_\_\_

CONSTRUCTION CODE PERMIT DENIED: Date: \_\_\_\_\_ Date Returned: \_\_\_\_\_

CONSTRUCTION CODE PERMIT APPROVED: Date: \_\_\_\_\_

CODE ADMINISTRATOR \_\_\_\_\_

ADMINISTRATIVE FEE (includes state surcharge) \$ \_\_\_\_\_

ZONING PERMIT FEE \$ \_\_\_\_\_

**TOTAL DUE** (for Zoning and Administration of permit issuance) \$ \_\_\_\_\_

Make checks payable to Adamstown Borough

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)**

Type of document:	Submitted:	Signed & Sealed	Date:	Revision Date:
Plot Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Foundation Plans	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Construction Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Electrical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Mechanical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Plumbing Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Flood Hazard Area Data	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Workers Comp. Certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____	_____